



Republic of the Philippines
Province of Cagayan
MUNICIPALITY OF ALLACAPAN
Office of the Municipal Mayor
Email Address: lgu.allacapan16@gmail.com

EXECUTIVE ORDER NO. 12
SERIES OF 2022

“AN ORDER REORGANIZING THE MUNICIPAL PEACE AND ORDER COUNCIL (MPOC) AND ITS TECHNICAL WORKING GROUP AND THE CREATION OF SPECIAL ACTION COMMITTEES (SACs), THEIR RESPECTIVE COMPOSITION AND FUNCTIONS”

WHEREAS, the last line of Section 16, Republic Act No. 7160, or the Local Government Code of 1991, provides that “every local government unit shall xxx maintain peace and order, and preserve the comfort and convenience of their inhabitants;”

WHEREAS, Section 116, supra, provides “(t)here is hereby established in every province, city and municipality a local peace and order council, xxx;”

WHEREAS, Executive Order No. 773 from the office of the President, Republic of the Philippines mandates the Peace and Order Council on the national, regional, provincial, city and municipal levels of government to be recognized;

WHEREAS, Memorandum Circular No. 2019-143, issued by the Department of the Interior and Local Government (DILG), signed by Secretary Eduardo M. Año, and dated 27 August 2019, entitled Omnibus Guidelines for Peace and Order Councils (POCs), “shall harmonize and codify existing policies affecting POCs, and provide additional guidelines, concerning Peace and Order and Public Safety Plans (POPSP), POPSP Policy Compliance Monitoring System (POPSP-PCMS), and POC Performance Audit;

NOW, THEREFORE, I, HARRY D. FLORIDA, Municipal Mayor of Allacapan, Cagayan by virtue of the powers vested in me by law, do hereby order and direct the following:

Section 1. Re-organization and Composition.

The Peace and Order Council of the Municipality of Allacapan (POCMA, for brevity) is hereby reorganized and reconstituted as follows, with their respective designations, namely:

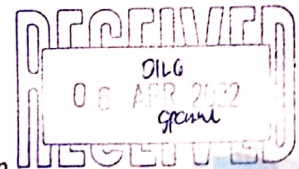
Chairperson: **Harry D. Florida**
Municipal Mayor

Vice Chairperson: **Yvonne Kathrina S. Florida**
Vice Mayor

Members: **Jonathan A. Tunac**
Sanggunian Bayan, Committee on Public Order

Elmer E. Salud
President, Liga ng mga Barangay

Angelika C. Lappay
President, Sangguniang Kabataan Federation



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PMAJ. Antonio G. Palattao
Chief of Police, Allacapan Station
Philippine National Police

SFO3 Julius A. Agustin
Fire Marshall, Allacapan Station
Bureau of Fire Protection

Ofelia G. Jadulos
Municipal Social and Welfare Development Officer

Lea Morena V. Donton, M.D
Municipal Health Officer

Rommel T. Ursua
Municipal Planning and Development Coordinator

Eliseo B. Galura
Municipal Agriculturist

Jhomar J. Salem
Municipal Environment and Natural Resources Officer

Rexy Jundel C. Tapucay
Municipal Information Office

Engr. Erick T. Ganaden
Municipal Disaster Risk Reduction and Management Officer

Rosemalyn I. Tunac
Municipal Budget Officer

Emerita C. Dela Rosa, CPA
Municipal Accountant

Ronald J. Cabalang
Municipal Engineer

Roshseinee O. Gumabao
Municipal Local Government Operations Officer

Hon. Coleen D. Bautista- Palapus
Municipal Judge

Danny C. Cachola
Department of Education Representative

Romulo C. Lagasca
NGO Representative TODA



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Pastor Benito Respicio
Inter-Faith Representative, NGO

Teresita T. Agor
OSCA Head

Membership in the MPOC is a function of the office which the member occupies. In the event of resignation, removal, transfer, termination, grave illness, incapacity, death, or any other similarity, -situated, circumstance, the successor thereof shall assume membership thereto, subject to provisions on issuance of resolution contained in the succeeding paragraph, without need for the issuance of another order. Moreover, for members from private sector, their replacements shall be subject to the decision of the Municipal Mayor, after consultation with relevant parties, and, again, subject to provisions on issuance of a resolution contained in the succeeding paragraph.

Section 2. Functions

The MPOC shall perform the following functions, namely:

- a. Convene, meet and discuss important issues every quarter, or as often as the need arises;
- b. Adopt the following resolutions, to wit:
 - i. A resolution or any similar issuance on the composition of the Council immediately after the assumption of the new Chairperson, and in the event that there is any change in the composition thereof;
 - ii. A resolution or any similar issuance on the creation of Special Action Committees;
 - iii. An annual resolution on the schedule of quarterly meetings;
 - iv. A resolution or any similar issuance on the composition of the MPOC Secretariat;
 - v. A resolution on the approval of the POPS Plan; and
 - vi. Such other resolutions, as may be necessary.
- c. Invite other concerned agencies which are not included in Executive Order No. 773, Series of 2009 (e.g. intelligence communities or agencies) to join or participate in meetings, discussions, activities, among others, as may be necessary;
- d. Formulate a three-year Local Peace and Order and Public Safety (POPS) Plan, that shall be incorporated and shall be made consistent with the Comprehensive Development Plan (CDP);
- e. Create a Special Action Committee (SAC) on Anti-Insurgency and Anti-Criminality, Crisis Management, and other SACs, to prevent or address the issues or incidents on peace and order and public safety;
- f. Create a Technical Working Group (TWG) for the purpose of POPS Planning, following the guidelines prescribed by DILG Memorandum Circular No. 2019-143 dated August 27, 2019, entitled Omnibus Guidelines for Peace and Order Councils (POCs) and other DILG issuances on the tools and processes on POPS Planning;
- g. Provide a forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace and order and public safety within its area of jurisdiction;



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- h. Recommend strategic actions or activities aimed at promoting, improving or enhancing peace and order and public safety measures, including anti-insurgency measures within its area of jurisdiction;
- i. Recommend measures to converge and orchestrate internal security operations efforts of civil authorities and agencies, military, and police;
- j. Formulate and adopt an effective mechanism for coordination, cooperation, and consultation, involving the local executives, the citizenry, and law enforcement agencies under Republic Act. No. 6975, as amended, in the adoption of the Community and Service-Oriented Policing (CSOP) System;
- k. Apply Moral suasion to and/or recommend sanction against local chief executives who are giving material and political support to the insurgents, if applicable;
- l. Monitor the provision of livelihood and infrastructure development programs and projects in the remote rural and indigenous population areas to isolate them from the insurgents' ideological, political and organizational works;
- m. Participate in the conduct of the annual Peace and Order Council performance audit;
- n. Serve s mechanism to support the Enhanced Comprehensive Local Integration Program (E-CLIP) Committee in its implementation;
- o. Support the implementation of ELCAC (End Local Communist Armed Conflict initiatives);
- p. Provide regular staff and financial assistance from the Office of the MPOC Chairperson to support the MPOC Secretariat; and
- q. Perform such other functions as may be directed by law or higher authorities.

Section 3. Secretariat.

There shall be a Peace and Order Council Secretariat which shall handle the administrative and technical activities of the Peace and Order Council. The Secretariat shall also undertake liaison and coordination activities with appropriate agencies of the government.

Head: **Roshseinec O. Gumabao**
Municipal Local Government Operations Officer

Members: **Araceli T. Tolete**
Executive Assistant II

Ellaine T. Galura
Private Secretary I



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Kris Anne T. Mogado
Administrative Aide

Leticia M. Torida
Administrative Aide

Gefelyn A. Pascual
Administrative Aide

Felimon U. Aglipay III
Administrative Aide

Section 4. Functions of the Secretariat.

The Secretariat shall perform the following functions, namely:

- a. The Secretariat Head shall cause the reorganization of the POCMA, upon assumption into office of the Municipal Mayor, the Chairperson, after the May 2022 Mid- Term Elections, through the following:
 - i. Convene the prospective members of the POCMA;
 - ii. Call for Civil Society organizations nominations for POCMA representation;
 - iii. Review profiles of Civil Society Organizations; and
 - iv. Endorse and recommend nominees of Civil Society organizations to the Chairperson.
- b. Assist the chairperson and Vice Chairperson in the conduct of the POCMA meeting;
- c. Provide technical and administrative assistance to the POCMA;
- d. Propose PPAs contributing to the furtherance of peace and order and public safety situations consistent to national trust;
- e. Recommend POCMA agenda and prepare resolutions, minutes of the meeting and other documents;
- f. Submit the following status reports to the RPOC Secretariat:
 - i. Conduct the annual POC performance audit;
 - ii. Formulation and development of LGU POPS PLAN;
 - iii. Encoding in the POPS PCMS.
- g. Prepare and submit the following accomplishment reports through the POPS-PCMS, based on the timeline provided:
 - i. Reporting Forms 1(Semestral)and 2 (Annual);
 - ii. POC Secretariat semestral accomplishment report;
- h. Provide technical support or assistance to the activities related to the Enhanced Comprehensive Local Integration Program (E-CLIP), ELCAC task Force and other peace and order and public safety related programs;
- i. Perform such other task as may be directed by law, the RPOC Chairperson or the NPOC Chairperson.

Section 5. Special Action Committees (SACs) of the MPOC.

1. SAC on Anti-Criminality.

A. Composition.

This shall be composed of the following individuals, namely:



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2. SAC on Public Safety.

A. Composition.

Chairperson:

SF03 Julius A. Agustin
Fire Marshall, Bureau of Fire, Allacapan Station

Members:

Roshseinee O. Gumabao
Municipal Local Government Operations Officer

Jonathan A. Tunac
Public Order and Safety Officer

Jhomar J. Salem
Municipal Environment and Natural Resources Officer

Lea Morena V. Donton, M.D
Municipal Health Officer

Ofelia G. Jadulos
Municipal Social and Welfare Development Officer

B. Functions.

The SAC on Public Safety shall perform the following functions, namely:

- i. Identify specific Public Safety Programs (PSPs) and other related activities;
- ii. Identify the point persons or agencies who will take the lead for every PSP identified;
- iii. Propose cost of implementation, anticipated timeline, and other factors pertaining to the activities;
- iv. Frame each activity as part of a comprehensive approach;
- v. Submit identified PSPs to the POPS Plan TWG for inclusion in the POPS Plan;
- vi. Implement and monitor PSPs funded in the POPS Plan;
- vii. Closely coordinate with POC Secretariat relative to the implementation of identified activities;
- viii. Submit the following reports;
 - a. Semestral Accomplishment Report, submit not later than 15th day of August for the First Semester and the 15th day of March for the Second Semester;
 - b. Annual Report, not later than 15th day of March;
- ix. Perform such other tasks as may be directed by the council.

3. SAC on Anti-Insurgency.

A. Composition.



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- Chairperson:** **PMAJ. Antonio G. Palattao**
Chief of Office, Philippine National Police
- Members:**
- Jonathan A. Tunac**
Sangguniang Bayan
Committee on Public Order, Security and Safety
- Elmer E. Salud**
President, Liga ng mga Barangay
- Hon. Coleen D. Bautista- Palapus**
Municipal Judge
- Roshseinee O. Gumabao**
Municipal Local Government Operations Officer

B. Functions

The SAC on Criminality shall perform the following functions, namely:

- i. Identify specific Policies, Programs, Projects, Services and Activities (PPPSA) that will prevent and counter criminality;
- ii. Identify the point person or agencies who will take the lead for every anti-criminality activity;
- iii. Propose cost of implementation, anticipated timeline, and other factors pertaining to the activities;
- iv. Frame each activity as part of a comprehensive approach;
- v. Submit identified anti-criminality activities to the POPS Plan TWG for inclusion in the POPS Plan;
- vi. Implement and monitor the POPS Plan funded PPPSAs;
- vii. Closely coordinate with POC Secretariat relative to the implementation of the identified activities;
- viii. Submit the following reports:
 - a. Semestral Accomplishment Report, submit not later than the 15th of August for the Semester and the 15th day of March for the Second Semester;
 - b. Annual Report, not later than 15th day of March; and
- ix. Perform such other tasks as may be directed by the Council.



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Chairperson: **PMAJ. Antonio G. Palattao**
Chief of Police, Allacapan Station
Philippine National Police

Members: **Jonathan A. Tunac**
Committee on Public Order, Security and Safety
Sangguniang Bayan

Roshseinee O. Gumabao
Municipal Local Government Operations Officer

Ofelia G. Jadulos
Municipal Social and Welfare Development Officer

B. Functions.

The SAC on Anti-Insurgency shall perform the following functions, namely:

- i. Identify specific PPPSAs that will prevent and counter insurgency;
- ii. Identify the point persons who or agencies that will take the lead in every anti-insurgency PPPSA duly specified;
- iii. Propose the costs of implementation, anticipated timeline, and other factors pertaining to the activities;
- iv. Initiate and implement all ELCAC initiatives and all related activities thereto;
- v. Frame each activity as part of a comprehensive approach;
- vi. Submit identified anti-insurgency and ELCAC activities to the POPS Plan TWG for inclusion in the POPS Plan;
- vii. Implement and monitor the POPS Plan-funded PPPSAs;
- viii. Closely coordinate with POC Secretariat relative to the implementation of identifies activities;
- ix. Submit the following reports:
 - a. Semestral Accomplishment Report, submit not later than 15th day of August for the First Semester and the 15th day of March for the Second Semester;
 - b. Annual Report, not later than 15th day of March;
- x. Perform such other functions as may be directed by the POCMA.

4. SAC on Anti-illegal Drugs.

A. Composition.

Chairperson: **PMAJ. Antonio G. Palattao**
Chief of Police, Allacapan Station
Philippine National Police

Members: **Elmer E. Salud**
President, Liga ng Barangay



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Roshseene O. Gumabao
Municipal Local Government Operations Officer

Lea Morena V. Donton, M.D
Municipal Health Officer

Ofelia G. Jadulos
Municipal Social and Welfare Development Officer

Angelika C. Lappay
SK Federation President

B. Functions.

The SAC on Anti-Illegal Drugs perform the following functions, namely:

- i. Identify specific Anti-Illegal Drugs Programs and other related activities;
- ii. Identify the point persons who or agencies that will take the lead for every program specified;
- iii. Propose the costs of implementation, anticipated timeline, and other factors pertaining to the activities;
- iv. Frame each activity as part of a comprehensive approach;
- v. Submit identified anti-illegal drug PPAs to the POPS Plan TWG for inclusion in the POPS Plan;
- vi. Implement and monitor anti-illegal drug PPAs funded in the POPS Plan;
- vii. Closely coordinate with POCCM Secretariat relative to the implementation of identified activities;
- viii. Submit the following reports:
 - a. Semestral Accomplishment Report, submit not later than 15th day of August for the First Semester and the 15th day of March for the Second Semester;
 - b. Annual Report, not later than 15th day of March;
- ix. Perform such other functions as may be directed by the POCCM.

5. Crisis Management Committee.

A. Composition.

Chairman: **Harry D. Florida**
Municipal Mayor

Members: **Lea Morena V. Donton, M.D**
Point Person of Medical Concerns

Hon. Coleen D. Bautista- Palapus
Point Person for Legal Concerns

Frederick O. Dela Cruz
GSO/HRMO Designate



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Ofelia G. Jadulos
Municipal Social and Welfare Development officer
Point Person for Community & Social Services

B. Functions.

The Crisis Management Committee shall perform the following functions, namely:

- i. Provide and mobilize available resources through an established inter-agency resource sharing protocol;
- ii. Coordinate inter-agency crisis management effort;
- iii. Ensure that operational demands during crisis are met and all actions are coordinated and complementary;
- iv. Establish as accessible communication lines so that reliable and timely information are received and disseminated to appropriate levels;
- v. Accomplish the tasks under the Predict, Prevent, Prepare, Perform and Post-Action and Assessment pursuant to Section 1.1 of the National Crisis Management Core Manual of 2012;
- vi. Designate a specific office to undertake or monitor crisis management efforts; and
- vii. Perform such other tasks as may be directed by the Council.

Section 6. Peace and Order and Public Safety (POPS) Plan Technical Working Group (TWG)

A. Composition.

The POCCM POPS Plan TWG shall be composed of the following, namely:

Chairperson:	Rommel T. Ursua Municipal Planning and Development Officer
Members:	Elmer E. Salud President, Liga ng mga Barangay
	Rosemalyn I. Tunac Municipal Budget Officer
	Emerita C. Dela Rosa Municipal Accountant
	Roshseinee O. Gumabao Municipal Local Government Operations Officer
	Ofelia G. Jadulos Municipal Social and Welfare Development Officer
	Jhomar J. Salem Municipal Environment and Natural Resources officer



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Roshseince O. Gumabao
Municipal Local Government Operations officer

Gregoria J. Vinoya
Administrative Assistant II

Frederick O. Dela Cruz
Supervising Administrative Officer

B. Functions

The POCMA POPS Plan TWG shall perform the following functions, namely:

- i. Lead the formulation of POPS Plan;
- ii. Prepare documents that could serve as reference for the profiling of the strategic direction and peace and order and public safety issues in the loyalty;
- iii. Conduct data gathering and stakeholder consultations as needed and analyse data gathered;
- iv. Coordinate with communications or barangays for the gathering and action planning for the implementation of POPS Plan;
- v. Coordinate with POC Sub-Committee Heads relative to the recommended PPPSAs for inclusion in the POPS Plan;
- vi. In coordination with the POC Chair and Secretariat Head, convene the POC and present the POPS Plan for discussion, approval and appropriate action;
- vii. Present data to the POC for prioritization of issues and development of strategies;
- viii. Draft and finalize the POPS Plan;
- ix. In coordination with the Mayor, convene the POC and present the POPS Plan for discussion, approval and appropriate action;
- x. Take part in the submission and Sangguniang Bayan (SP) adoption of the POPS Plan;
- xi. Encode the approved POPS Plan in the POPS-PCMS;
- xii. Coordinate with internal and external stakeholders for effective communication and monitoring, as laid out in the POPS Plan;
- xiii. Ensure inclusion of key programs or strategies (DILG-MC No. 2015-128, Annex 3) Community and Service-Oriented Policing (CSOP) and conflict-sensitivity, if deemed appropriate, in the POPS Plan; and
- xiv. Submit the following reports:
 - a. Semestral accomplishment report, submit not later than 15th day of August for the First Semester and the 15th day of March for the Second Semester;
 - b. Annual Report, not later than 15th day of March; and
- xv. Perform such other functions as may be directed by the POCMA.

Section 7. Meetings.

The council shall meet regularly at least once every quarter and shall be held preferably every last month of the quarter at the Municipal Function Hall or other venue that may be assigned by the Chairman with prior notice to the members.

Section 8. Repealing Clause.

All orders and directives issued in the past inconsistent with any provision found herein are deemed revoked, rescinded, or amended accordingly.



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Section 9. Separability Clause.

All executive orders, regulations, memoranda and other instruments inconsistent with any provision herein are hereby revoked, rescinded, or amended accordingly.

Section 10. Effectivity Clause.

This Executive order shall take effect immediately, and it shall remain in full force and effect until subsequently revoked, rescinded, or amended accordingly.

DONE AND EXECUTE this 1st day of April 2022 in the Municipality of Allacapan.


HARRY D. FLORIDA
Municipal Mayor



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